

Instructions for

CATCHER/PROCESSOR TRAWL GEAR
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)

1. RESPONSIBILITY

The owner of a catcher/processor issued a Federal fisheries permit under 679.4 is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679.5, including completion of a DCPL. The signature of the owner or operator on the DCPL is verification of acceptance of that responsibility.

2. TIME LIMITS

	TIME LIMIT	
Record time, position, and estimated total groundfish catch weight	Within 2 hours after completion of gear retrieval.	
Record discard/disposition information	By noon each day to record the previous day's discard/disposition .	
Record all other information required in the DCPL	By noon each day for the previous day's production	
Notwithstanding other time limits, record all information required in the DCPL	Within 2 hours after the vessel's catch is off-loaded.	
Sign the completed DCPL logsheets	By noon of the day following the week-ending date of the weekly reporting period.	
Submit the goldenrod logsheet to the observer	After signed by the operator	
Submit the yellow logsheets each quarter to: NOAA Office for Law Enforcement P.O. Box 21767 Juneau, Alaska 99802-1767	<u>Quarter</u> 1 (Jan 1 - Mar 31) 2 (Apr 1 - Jun 30) 3 (Jul 1 - Sep 30) 4 (Oct 1 - Dec 31)	<u>Submit by</u> May 1 August 1 November 1 February 1 of the following year.

3. INFORMATION REQUIRED ON ALL LOGSHEETS

Active/Inactive.

The owner or operator must account for each day of the fishing year and indicate in the DCPL whether the catcher/processor is active or inactive throughout the year.

If a catcher/processor is	Then
Active. a period of time when the catcher/processor is checked-in or processing	Complete one logsheet per day
Inactive. A period of time when the catcher/processor is not active.	Use one logsheet for up to one quarter. 1. Check "inactive". 2. Record the first and last day when inactive. 3. Indicate why catcher/processor is inactive

If the time period that a catcher/processor is inactive extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first inactive quarter and the next page to indicate the first day of the second inactive quarter.

Date. Enter date (month-day-year).

Page Number.

Logbook must account for each day of the year. Number the pages in each logbook consecutively, beginning with page 1 and continuing throughout the logbook for the remainder of the fishing year.

Management Program.

Indicate by circling appropriate term whether harvest was made under a separate management program:

CDQ. Western Alaska Community Development Quota (CDQ) program. If fishing under more than one CDQ number, use a separate logsheet for each.

Research Program. If fishing under more than one research program, use a separate logsheet for each.

Exempt Fishery. If fishing under more than one exempt fishery, use a separate logsheet for each.

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	Use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	For each separate management program (see above)

Two logbooks of same gear type.

If more than one logbook of the same gear type is used in a fishing year, the page numbers must follow the consecutive order of the previous logbook.

Two logbooks of different gear types.

If two logbooks of different gear types are used in a fishing year, the page numbers in each logbook must start with page one.

Enter complete catcher/processor name as displayed in official documentation.

Operator Name and Signature.

Enter printed name and signature of operator; signature verifies the accuracy and completeness of data on the logsheet.

Vessel Name.

ADF&G Processor Code.

Enter State of Alaska Department of Fish and Game (ADF&G) processor code number of the catcher/processor.

Use the reporting area codes presented in Figure 1 and Figure 3.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit Number of the catcher/processor.

If a haul occurs in more than one reporting area, record the area code where gear retrieval was completed, regardless of where the majority of the haul took place.

4. INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

COBLZ or RKCSA.

Indicate whether catch was harvested in COBLZ or RKCSA.

Gear Type.

Circle the gear type used to harvest the groundfish.

Observer Information.

Enter the number of NMFS-certified observers aboard the vessel. Enter printed name and cruise number of each observer aboard the vessel.

Crew Size.

Enter the number of crew on the last day of the weekly reporting period, excluding certified observer(s).

5. CATCH BY HAUL.

Federal Reporting Area.

Enter the reporting area code where gear retrieval was completed.

Record the following information for each haul.

Haul No. Enter the number of the haul in sequence by year.

Gear deployment for trawl gear (or to set gear)	
Position of gear deployment (lat. and long. to the nearest minute) <i>Optional:</i> record to the nearest second or fraction of a minute	The position where the trawl gear reaches the fishing level and begins to fish.
Time of gear deployment (A.l.t.)	The time when the trawl gear reaches the fishing level and begins to fish.
Gear retrieval for trawl gear (or to haul gear)	
Position of gear retrieval (lat. and long. to the nearest minute). <i>Optional:</i> record to the nearest second or fraction of a minute	The position where retrieval of trawl gear cable commences.
Date and time of gear retrieval (A.l.t.)	The date and time when retrieval of trawl gear cable commences.

Average Sea Depth.

Circle meters (M) or fathoms (FM). Use the same units to report sea depth throughout the year.

Enter average gear depth for the haul recorded to the nearest meter or fathom.

Enter average sea depth for the haul, recorded to the nearest meter or fathom.

Target Species Code

List the species codes for the main species you expect to harvest this haul.

Average Gear Depth.

Circle meters (M) or fathoms (FM). Use the same units to report gear depth throughout the year.

Estimated Total Round Catch Weight.

Circle either lb or mt. Use the same units to report weight throughout the year. Enter the estimated total round catch weight of all species except pollock and Pacific cod in pounds or to the nearest mt.

IR/IU Species.

IR/IU species in 2003 are:

- Pollock
- Pacific cod
- GOA shallow water flatfish

In June 2004, BSAI Rock sole and BSAI Yellowfin sole will become IR/IU species.

Circle lb or mt.

Mark out the heading "Pollock" and add "Species" above it in the column.

Mark out the heading "Pacific cod" and add "Weight" above it in the column.

When recording amounts of IR/IU species in the DCPL,

Enter the species code for pollock (270) or Pacific cod (110) in the column newly entitled "species". For Shallow-water flatfish, enter "SWF" in the species column.

Enter the round catch weight of the IR/IU species to the nearest pound or metric ton in the newly entitled column "Weight".

6. DISCARD/DISPOSITION INFORMATION.

Record all discard/disposition information that occurred on the catcher/processor during harvest and production.

Use species and product codes presented in Table 1 and Table 2.

Check either lb or mt. Use the same units to report weight throughout the year.

Daily Total Weight.

Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

Daily Total Numbers of animals.

Record daily the species code, product code, and discard/disposition amounts by number of Pacific

salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

Daily discards bled from an unsorted codend.

If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

No discard/disposition.

If there are no discard/disposition for a day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

Daily Balance Forward.

Enter the total weight or number as appropriate of discard/disposition, by species and product codes, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period, the discard/disposition amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Weekly Cumulative Total.

At the end of each weekly reporting period, calculate separately the cumulative total discard/disposition weight or number as appropriate for each reporting area, gear type, and management type number, calculated by adding the relevant daily total and the total carried forward for that week.

Enter the cumulative totals by species codes and product codes.

Comments (*optional*)

7. PRODUCT INFORMATION.

Calculate and record the following information for each product made from fish harvested by the catcher/processor or transferred from a groundfish processor.

Check either pounds (lb) or metric tons (mt).

	Description	Appropriate Coding
Example 1 – describe a single product:	Pollock made into primary product, minced	270 -- P -- 31
Example 2 – describe two products from the same fish	Pollock made into primary product, fillets and ancillary product, roe	270 -- P -- 23 270 -- A -- 14
Example 3 – describe multiple products	Starting with 100 mt of pollock-- 90 mt were processed into 13.5 mt deep skin fillets and 2.7 mt roe 10 mt small and damaged pollock were processed into meal along with 73.8 mt pollock parts = 83.8 mt 12% (10/83.8) of the meal = 1.68 mt is primary 88% (73.8/83.8) of the meal = 12.32 mt is ancillary	270 -- P -- 24 = 13.5 mt 270 -- A -- 14 = 2.7 mt 270 -- P -- 32 = 1.68 mt 270 -- A -- 32 = 12.32 mt
Example 4 – describe an unlisted, ancillary product.	Pollock livers made into ancillary product. Use product code 97, which means miscellaneous products, and write in the name of the product.	270 -- A -- 97 livers

Daily Total Product Weight.

Enter the total weight of product -- by species codes, product codes, and product designation -- that was produced each day.

Use the species codes, product codes, and product designations presented in Table 1 and Table 2.

No Production.

If no production occurred for a day, write "NO PRODUCTION" on the "daily total" line.

Daily Balance Forward.

Enter the total amount of product, by species codes, product codes, and product designation, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period or after the offload or transfer of all fish or fish product onboard if such offload occurs prior to the end of a weekly reporting period, the amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Weekly Cumulative Total.

At the end of each weekly reporting period, calculate separately the cumulative production totals for each reporting area, gear type, and management type number, calculated by adding the relevant daily total and the total carried forward for that week.

Enter the cumulative total product weight, by species codes, product codes, and product designation